

Student Code of Conduct

RTO ID 91823

All students are required to sign a Student Code of Conduct Contract. The Student Code of Conduct requires the following conditions and rules to be adhered to, at all times.

Relationships

The quality of relationships is crucial to successful learning. At Rise you are expected to foster harmonious interpersonal relationships by:

- being courteous and considerate to others at all times
- co-operating and complying with reasonable requests from others; students, staff and other authorised people
- positively contributing to the international culture of the institute, through co-operative actions, understanding, tolerance and empathy
- communicating with students, staff and visitors in a respectful manner, using polite language and tone
- keeping our institute community free from harassment, aggression and violence. All forms of harassment (sexual, verbal, racial, physical, intellectual) are totally unacceptable

Learning and Maintaining Satisfactory Course Progress

Students must demonstrate their intention to learn through their attitude and approach to their studies. They are required to:

- accept responsibility for their personal learning, seeking help when needed.
- work efficiently in the classroom and complete assessments on time
- all individual assessment work must be the student's own work (unless it is part of a group project), not copied or plagiarised
- attend classes on time, with all materials and equipment
- respect the rights of other students to learn and trainers to train
- use computers responsibly for learning purposes

Missing the commencement of their course may result in a student having his or her enrolment cancelled for non commencement of studies.

Environment

Students are expected to be environmentally responsible by respecting the institute's environment and seeking to improve it through:

- respecting property belonging to themselves, others, or RISE, including all teaching and learning materials and resources

Student Code of Conduct

RTO ID 91823

- conserving energy, materials and resources by switching off appliances when not in use, not wasting materials, and re-cycling materials as often as possible
- preventing all forms of pollution and property damage by caring for property and the environment and preventing and reporting: stealing, littering, acts of vandalism, consumption of alcohol or illicit drugs within the Institute's campus

Safety

All students have the right to learn in a safe, caring and orderly environment. Students are expected to accept responsibility for the safety of themselves and others at all times by:

- following safety regulations as per applicable legislation in each area of Rise
- familiarising themselves with fire and emergency evacuation regulations and procedures
- using all equipment in a responsible manner
- avoiding and preventing violence and threats of violence, bullying and fighting
- not possessing potentially dangerous items such as; knives, guns, sling shots or any other potentially dangerous items

Fee Payments

All students have to adhere to the fee payment plan as per their signed written acceptance agreement. Non payment of fees is a breach of the institute's student code of conduct and may result in the student being cancelled, legal proceedings and/or debt collection initiated against them.

Dress and hygiene

Neat, comfortable clothing is generally considered appropriate. Since students will be working in close proximity with others, care with personal hygiene (clothing, hair, deodorant etc.) is required.

Drugs and Alcohol

RISE is a drug and alcohol free zone. All students are expected to take positive action to prevent and avoid any illicit drug or alcohol consumption at Rise. Students must not ingest, smoke, consume or inject any illicit or non-medically prescribed drugs, or alcohol. Students must not have any illicit drugs or alcohol in their possession while studying at or on Rise property, or while participating in any Rise related activity. Students must not offer to sell any illicit drug to other students at Rise. Students must not be in the company of other students who are involved with any activity related to drugs or alcohol as indicated above.

Student Code of Conduct

RTO ID 91823

Student Code of Conduct Contract

Student Name: _____ ID: _____

I, Have read and understood the Rise Code of Conduct. I agree to uphold the reputation of Rise by abiding by the code of conduct in all activities related to the college.

By signing this contract I acknowledge that I have understood my obligations and have received a copy of the Student Code of Conduct.

Student signature _____ Date _____

For Rise:

Name/Title: _____

Signature: _____ Date _____